

# Admission Information

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Camille Braker-Balkum, *Executive Director of Graduate Recruitment & Admissions*

In compliance with relevant federal and state civil-rights legislation, Saint Peter's University does not discriminate on the basis of race, creed, religion, color, national origin, nationality, ancestry, sex/gender (including pregnancy), age (except where gender or age is a bona fide occupational qualification), affectional or sexual orientation, marital status, civil union status, familial status, domestic partnership status, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability in the operation of its educational programs and activities (admission, scholarships and loan awards, access to programs and course offerings, competitive and intramural athletics, counseling, student and other employment, use of facilities, and campus sponsored extracurricular activities).

Applicants seeking admission to a graduate degree, or graduate certificate program must have an earned bachelor's degree from a regionally accredited U.S. college or university, or hold an equivalent degree from an international institution of higher education. Domestic students in the process of completing a bachelor's degree may be awarded admission to a program, with their enrollment contingent upon the successful completion of their degree. Students admitted provisionally without official transcripts will only be permitted to register for up to 12 credits before a restriction will be placed on their accounts.

If applicable, applicants holding international academic degrees may be asked to provide an official international academic credential evaluation prepared by an organization recognized by the National Association of Credential Evaluation Services (NACES). Applicants seeking transfer credit must also provide a course-by-course analysis report as well. All graduate nursing programs require the submission of a course-by-course analysis report prepared by an organization recognized by the National Association of Credential Evaluation Services (NACES). for each degree earned abroad. Several authorized providers, including World Education Services, Inc., are provided here for your convenience.

- Credentials Evaluation Service, Inc.

P.O. Box 24679

Los Angeles, CA 90024

(203) 475-2133

- Educational Credential Evaluators, Inc.

P.O. Box 17499

Milwaukee, WI 53217

(414) 964-0477

- International Consultants, Inc. (ICI) of Delaware

914 Pickett Lane

Newark, DE 19711

(302) 737-8715

- Foundation for International Services, Inc.

P.O. Box 230278

Portland, OR 97223

(503) 747-4225

- World Education Services, Inc.

P.O. Box 745

Old Chelsea Station

New York, NY 10011

(212) 966-6311

Applicants seeking admission to a doctoral program must have an earned master's degree in a relevant discipline from a regionally accredited U.S. college or university, or hold an equivalent degree from an international institution of higher education. Domestic students in the process of completing a master's degree may be awarded admission to a program, with their enrollment contingent upon the successful completion of their degree.

The Office of Graduate Admission accepts and reviews applications on a rolling basis. Admission to all graduate programs is based primarily on the evidence an applicant has provided exemplifying the preparation necessary for the successful pursuit of graduate studies. This evidence consists primarily, but not exclusively, in the applicant's prior academic work as well as their professional goals and accomplishments. In addition, international applicants are required to provide proof of English language proficiency by meeting the minimum score requirement for the following exams.

- TOEFL: 79. IBT or TOEL Essentials: 8.5
- IELTS: 6.5
- Pearson PTE Academic: 53

However, if an applicant has completed at least one year at a higher education institution within a recognized English speaking country they may request the English language proficiency exam requirement be waived. This is at the discretion of the Office of Graduate Admissions.

International applicants are also required to submit a copy of a valid passport page. Admission is granted for a particular term of entry. Requests for enrollment deferrals must be made in writing and granted by the Office of Graduate Admission. Deferrals are only approved for up to two terms per academic year. Applicants must reapply for admission if a deferral was not approved.

## **Admission of Veterans**

In accordance with Title 38 US Code 3679 subsection (e), this Saint Peter's University adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. Saint Peter's will not:

- Prevent the students enrollment;
- Assess a late penalty fee to;
- Require student secure alternative or additional funding;
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Provide Chapter 33 Certificate of Eligibility (or its equivalent) or for Chapter 31, VA VR&E's contract with the school on VA Form 28-1905 by the first day of class. Note: Chapter 33 students can register at the VA Regional Office to use E-Benefits to get the equivalent of a Chapter 33 Certificate of Eligibility. Chapter 31 student cannot get a completed VA Form 28-1905 (or any equivalent) before the VA VR&E case-manager issues it to the school.
- Provide written request to be certified;

- Provide additional information needed to properly certify the enrollment as described in other institutional policies.