

# Parental Notification

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The University reserves the right to contact a student's parents or legal guardians if one or more of the following occurs:

1. Certain matters of health and safety, whether or not the student is hospitalized;
2. Violations of federal, state, or local laws while the student is currently registered and/or housed in University residence facilities;
3. Certain medical and psychological emergencies;
4. Conclusive findings that the student has committed a disciplinary violation with respect to the use or possession of alcohol or a controlled substance (Substance Abuse-Related Infractions: The Level System); and/or
5. Violations of University policies, including the Student Code of Conduct, that may endanger the health and well-being of another student or other members of the University community.

The Dean of Students serves as the primary contact person, but another designated administrator (e.g., the **Associate Vice President for Student Life and Development, Director of Residence Life, Director of Personal Development, Director of Health Services**, et al) may also contact the parents or guardians if necessary.

Depending on the situation, parents or legal guardians will be notified immediately by a telephone call made by the **Dean of Students, Director of Residence Life**, and/or the **Associate Vice President for Student Life and Development**. In addition, certain situations might warrant that the parents or legal guardians be notified in writing. Whenever possible, students will be informed in advance that their parents or legal guardians are about to be notified of a particular matter.